

R.M. of Bone Creek
Meeting Minutes
Regular Meeting 11/12/2019 - 08:00 AM

Regular meeting of Council was held by conference call in the RM Office at 340 Centre Street in Shaunavon, Saskatchewan.

ATTEND:

Reeve Mel Larson and Councillors: Div 1 - Richard Schlemko, Div 3 - Barry Simmons, Div 5 - Rick Rouse, Div 6 - Audrey Burton

ABSENT:

Div 2 Barclay Meinert, Div 4 - Brian Olsen

8:00am Call to Order

Reeve Melvin Larson brought the meeting to order at 8:00 am.

Resolution No:
2019-212

8:05am Adopt Agenda
Moved By: Audrey Burton

That the council adopt the agenda as presented.

CARRIED

Resolution No:
2019-213

8:35am Read and Approve the Minutes
Moved By: Audrey Burton

That the minutes of the regular meeting of council held on November 6, 2019 be approved as presented.

CARRIED

Resolution No:
2019-214

Read and Approve Committee Meeting Minutes
Moved By: Barry Simmons

That the minutes from the SWTPC meeting held on October 25, 2019, and the minutes from the SW Waste Management from November 26, 2019, and the minutes and the minutes from the SDFR meeting held on November 27, 2019, and from the Shared Resource Committee held on November 28, 2019 be accepted as presented.

CARRIED

Resolution No:
2019-215

8:50am Accounts for Payment
Moved By: Barry Simmons

That the accounts presented by cheques numbering 8590 to 8637 be approved for payment for a total amount of \$204,550.26.

CARRIED

Resolution No: 2019-216
9:05am Approval of Saskatchewan Electronic Tax Service Payment
Moved By: Audrey Burton

That the online payment for School Liability for the month of November 2019 be approved for \$9,933.64.

CARRIED

Resolution No: 2019-217
9:10am Financial Statement
Moved By: Audrey Burton

That the financial statement for the month of November 2019 be adopted as presented.

CARRIED

Resolution No: 2019-218
9:15am Bank Reconciliations
Moved By: Richard Schlemko

That council accepts the balanced bank reconciliation for the month of October 2019 as presented.

CARRIED

Resolution No: 2019-219
Holiday Hours
Moved By: Rick Rouse

That the RM of Bone Creek office be closed for the Christmas holidays from December 23, 2019 to January 1, 2020, inclusive, and reopen on January 2, 2020.

CARRIED

Resolution No: 2019-220
Appointments
Moved By: Audrey Burton

That the following appointments be made for the 2020 calendar year:

Pine Cree Board Rep - Rick Rouse
Lac Pelletier Park Board Rep - Rick Rouse/Brian Olsen
Simmie Recreation Board Rep - Brian Olsen
District 4 Add Board Rep - Audrey Burton/Barry Simmons
Southwest Waste Management Rep - Barclay Meinert/Richard Schlemko
Shaunavon District Fire Protection Committee Rep - Mel Larson/Barclay Meinert
Head of LAFOIP - Lana Bavle
Administrator for the Stray Animals Act - Lana Bavle
Returning Officer - Lana Bavle
Poll Location - Municipal Office (Shaunavon)
Signing Authority - Administrator, Assistant Administrator, Reeve and Deputy Reeve
Fire Rangers - First Councillor to arrive at sight
Development Officer - Lana Bavle
Road Committee (for Road Bans) - Reeve and Deputy Reeve
Safety Supervisor - Lee Wallis

Safety Rep - Management - Lana Bavle and Kirsten Wallis
Safety Rep - Employees - Dakota Dash
Southwest Transportation Planning Committee - Barry Simmons/Richard Schlemko
Shared Resource Committee - Richard Schlemko/Barclay Meinert
Human Resource Committee - Barclay Meinert/Audrey Burton/Richard Schlemko/Brian Olsen

CARRIED

Resolution No:
2019-221

Appointment of Deputy Reeve

Moved By: Barry Simmons

That council appoints Barclay Meinert as Deputy Reeve for the 2020 Calendar year.

CARRIED

Resolution No:
2019-222

Wages - Dakota Dash

Moved By: Richard Schlemko

That Dakota Dash be remunerated \$23.25 per hour for 2020.

CARRIED

Resolution No:
2019-223

Wages - W Nesland

Moved By: Audrey Burton

That Warren Nesland be remunerated \$33.00 per hour for 2020.

CARRIED

Resolution No:
2019-224

Wages - F Saville

Moved By: Rick Rouse

That Frank Saville be remunerated \$34.25 per hour for 2020.

CARRIED

Resolution No:
2019-225

Wages - L Wallis

Moved By: Barry Simmons

That Lee Wallis be remunerated an annual salary of \$70,000, with four weeks paid holidays for 2020.

CARRIED

Resolution No:
2019-226

Wages - Assistant Administrator

Moved By: Barry Simmons

That Kirsten Wallis be remunerated \$30 per hour for 2020.

CARRIED

Resolution No:
2019-227

Wages - Administrator
Moved By: Audrey Burton

That for the 2020 calendar year, the administrator's annual wages be set at \$80,000, granting her five weeks of paid holidays, two additional weeks of paid holidays to complete her thesis, payment of full SARM benefits and all membership fees and will receive all hail commissions. Further, that the mileage remain at \$0.52 per kilometer for travel due to municipal business.

CARRIED

Resolution No:
2019-228

Holiday Request
Moved By: Audrey Burton

That the Administrator be granted paid holidays from January 13 until to February 21, 2020, inclusive.

CARRIED

Resolution No:
2019-229

Council Indemnity Policy
Moved By: Barry Simmons

That council indemnity for 2020 be set at \$225 per meeting, \$125 per 1/2 day meeting, and conference calls at \$75, mileage set at \$.52 per kilometer, while on municipal business, meals \$75 per day, and cell phone \$60 per month.

CARRIED

Resolution No:
2019-230

Outside Staff Mileage
Moved By: Audrey Burton

That all outside employees will be reimbursed \$0.52 per kilometer for travel due to municipal business.

CARRIED

Resolution No:
2019-231

Employee Benefits
Moved By: Barry Simmons

That the municipality will pay 100% of all short-term premiums and 100% of health and dental benefits for any employee that is on the SARM Group Benefit Plan. The employee shall pay 100% of Long-Term Disability premiums.

CARRIED

Resolution No:
2019-232

10:35am Harassment Prevention Policy
Moved By: Audrey Burton

That the Harassment Prevention Policy be adopted as presented.

CARRIED

Resolution No:
2019-233

Purchase of Christmas Gift - Buck's Construction
Moved By: Richard Schlemko

That the Administrator purchase three \$150 gift cards from Harvest Eatery for Buck's Construction in appreciation of their service in 2019.

CARRIED

Resolution No:
2019-234

Invitational Tractor Tender
Moved By: Richard Schlemko

That the municipality send invitational tenders to Pattison Ag, Robertson Implements, and Armstrong Implements, and Full Line Ag. 165-170 HP engine, 140 PTO HP, front wheel assist, front end loader, 1000 and 540 Rear PTO, rear 3-point hitch, front 3-point hitch, and front 1000 PTO, CVT/IVT/KVT transmission.

CARRIED

Resolution No:
2019-235

Purchase of Back Up Camera for Grader
Moved By: Barry Simmons

That the foreman purchase a rear view camera and monitor from Sitech for the CAT grader for the price of \$2,300.

CARRIED

Resolution No:
2019-236

RMAA Curling - Feb 28, 2020
Moved By: Audrey Burton

That the RM of Bone Creek enter a team into the RMAA curling bonspiel on February 28, 2020 that will be held in Maple Creek, SK.

CARRIED

Resolution No:
2019-237

Demolition of Shed
Moved By: Barry Simmons

That the RM of Bone Creek give Tracy Waddington permission to tear down shed with the stipulation that the shiplap be stacked neatly in her yard according to the Nuisance and Abatement Bylaw and that all rubbish must be hauled to either the Dollard or Swift Current landfill.

CARRIED

Resolution No:
2019-238

Repairs to Deficient Bridges
Moved By: Barry Simmons

That the RM of Bone Creek will follow the recommendations from WSP to remove bridge 316-09-05. Further that this cost be allocated to the 2020 budget. Further that Buck's Construction be hired to complete this project.

CARRIED

Resolution No:
2019-239

Respect in the Workplace Certification
Moved By: Audrey Burton

That the council and staff of the RM of Bone Creek participate in the Respect in the Workplace certification prior to March 1, 2020.

CARRIED

Resolution No:
2019-240

Purchase of Parcels from GFL
Moved By: Rick Rouse

That the Administrator instruct Anderson and Company to complete the purchase documents required to obtain surface parcel numbers 149547077 and 151993828 from GFL as per original contract.

CARRIED

Resolution No:
2019-241

Municipal Revenue Sharing Grant - Declaration of Eligibility
Moved By: Richard Schlemko

The Council of the RM of Bone Creek confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2018 Audited Financial Statement to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

Resolution No:
2019-242

Safety Meeting Minutes - Dec 2019
Moved By: Rick Rouse

That council acknowledge the minutes from the safety meeting held on December 5, 2019 as presented.

CARRIED

Resolution No:
2019-243

Christmas Advertisement
Moved By: Audrey Burton

That the RM of Bone Creek run the annual eight-inch Christmas greeting in the Shaunavon Standard for the cost of \$60.

CARRIED

Resolution No:
2019-244

SDFR Purchase of New Rescue Truck
Moved By: Audrey Burton

That the RM of Bone Creek will contribute their portion of the \$150,000 to the SDFR for the purchase of a new rescue truck.

CARRIED

Resolution No:
2019-245

Allocation of Funds to Reserves - New Fire Hall SDFR
Moved By: Audrey Burton

That the RM of Bone Creek will allocate \$150,000 per year, starting in 2023 - 2026 to contribute to a new fire hall with the SDFR.

CARRIED

Resolution No:
2019-246

Motion to file Correspondence
Moved By: Rick Rouse

That the correspondence for the month of November 2019 as listed:

A Ayoub and K Hagen,

now be filed.

CARRIED

Resolution No:
2019-247

Adjourn
Moved By: Melvin Larson

That we now adjourn at 3:25 pm.

CARRIED

Delegates

Frank Saville - 11:00am

Warren Nesland - 11:15am

Dakota Dash - 11:30am

Wood Infrastructure - Tyler 1:15pm

To chat about 2020 Road Project

Reeve

Administrator